

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Higher Education Department – Permission to surrender 15 days E.L for encashment for the Financial year 2011-12 to Sri M. Venkateswarlu, P.S to Principal Secretary to Government and Eight others of Higher Education Department – Accorded – Orders – Issued.

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HIGHER EDUCATION (OP) DEPARTMENT

G.O.Rt.No. 500 ,

Dated 23-07-2011

Read the following:-

- Ref:- 1. Govt. Circular Memo No.14781-C/278/FR.I/2011, dt.22-06-2011.
2. From Sri M. Venkateswarlu, P.S to Principal Secretary to Government and 8 others applications, dt..Nil.

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In terms of orders issued in the reference first cited, the individuals mentioned in the Annexure to this order are permitted to surrender 15 days of Earned leave, as the case may be for encashment with effect from the dates mentioned against their names in the Annexure for the Financial Year 2011-2012. They have earlier availed this concession as shown in column No.3 and the balance of E.L after the present availment of encashment of EL is shown in Column No.6 of the Annexure.

2. The Higher Education (OP Claims) Department are requested to draw the pay and allowances for the number of days of Earned Leave Surrendered by the individuals for encashment and disburse the amount to the individuals.

3. The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad is informed that necessary entries have been made in the Service Books of the individuals.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.G. GOPAL,
PRINCIPAL SECRETARY TO GOVERNMENT

To:

The individuals concerned.

The Higher Education (OP-Claims) Department.

The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.

SF/SC

//FORWARDED BY ORDER//

SECTION OFFICER.

Annexure to O.O.RT.No. 500 , Higher Education Department dated 23-07-2011

Sl. No.	Name of the Employee & Designation Sarvasri / Smt.	No. of days Previously Surrendered & date	No. of EL's at Credit as on date	No. of days Surrendered & date w.e.f which surrendered allowed	Balance of EL at credit after present encashment
1	2	3	4	5	6
1	M. Venkateswarlu, P.S to Principal Secy. to Govt	30 days 16.12.2009	300	15 days 01-07-2011	285
2	B. Vittal, Asst. Secy. to Govt.	15 days 01.07.2010	300	15 days 01.07.2011	285
3	K. Sasi Babu, Asst. Secy. to Govt.	15 days 03.01.2011	290	15 days 01.07.2011	275
4	S. Srinivasulu, Asst. Section Officer	15 days 02.11.2010	300	15 days 01.07.2011	285
5	Y. Babu, DR&T Assistant	15 days 02.11.2010	300	15 days 01.07.2011	285
6	Mahaboob Ali, Office Subordinate	15 days 02.09.2010	300	15 days 01.07.2011	285
7	K. Narasimha, Office Subordinate	15 days 01.07.2010	300	15 days 01.07.2011	285
8	K. Srinivasulu, Office Subordinate	15 days 01.07.2010	300	15 days 01.07.2011	285
9	D. Ramesh, Office Subordinate	15 days 02.09.2010	300	15 days 01.07.2011	285

M.G. GOPAL,
PRINCIPAL SECRETARY TO GOVERNMENT

SECTION OFFICER.